Electives for Overseas Medical Students

General

The Sackler Faculty of Medicine at Tel Aviv University (TAU) is Israel's largest institute of medical education and offers a wide variety of degree programs. Sackler's elective program offers the student the opportunity to explore options while developing new skills. TAU's Electives Program was established in 1986 and hosts an average of 150 overseas medical students each year.

Applicants must:

- Be fully-matriculated M.D. students throughout the duration of the Electives Program;
- Have completed their official clinical studies at their home university in the requested discipline areas;
- Have a comprehensive understanding of spoken and written English or Hebrew.

Please Note:

The Electives Program is solely responsible for the determination and approval of rotation placements at hospital departments and primary care clinics affiliated with TAU. We accept applications no earlier than 6 months before the beginning of the elective.

Authorization of elective enrollment: Students must send the original Elective Application, authorized by the home school of the student and with original signatures, along with the Payment Form to the program office.

- Impossible to do electives during weekends & holidays: [https://en-med.tau.ac.il/Application-Process](https://en-med.tau.ac.il/Application-Process).
- Electives are up to 8 weeks only.

Contact Information

Address: Electives Program
Sackler Faculty of Medicine
Tel Aviv University
Tel Aviv, Israel 6997801

Phone: +972(0)3-6423426
Fax: +972(0)3-6407321
Email: elective@tauex.tau.ac.il

Office location: TAU Campus, School of Medicine, room 101
Opening hours: 10:00 AM-14:00 PM Sunday, Monday, Wednesday, Thursday

Fast Links

- Hebrew Site
- Library
- Campus Map
- Academic Calendar
- Student Portal
- Moodle
- Accessibility

News

- Most important paper on human evolution in 2018
- Lih Adler-Abramovich's Paper on the Cover of ACS Applied Materials & Interfaces
- Yoni Leor: The top story in ESC IPSC News
- Dr. Rachel Sarig: Globes Promising Young 2018
- Breast Cancer: Recruiting Bone Marrow Cells to Increase Cancer Cell Proliferation
- Epigenetic Map May Pave Way for New Therapeutic Solutions to Hearing Loss
- Scientists Discover Biological Ultraviolet Protection "Timmer"

News Archive >
Activity During Electives
The participants in the Electives Program take part in routine departmental activities, participate in supervised rounds, give patients bedside instructions and attend seminars and conferences. Due to hospital restrictions, practical hands-on training is limited. Students will have the opportunity to observe clinical activities. Theoretical lectures and clinical research are not a part of this program.

Department work is carried out in Hebrew. Patient files and reports are in Hebrew. Lab reports are generally in English. Hospital and clinic staff will assist students with non-English-speaking patients whenever possible.

The participants' official status in this program is that of non-matriculated Tel Aviv University students, with all the accompanying rights, duties and responsibilities equivalent to the medical students of the Sackler Faculty of Medicine on their elective rotations.

Additional Notes
Any inquiry before, during or after an Elective rotation must be done through the TAU's Electives Program office only.

The TAU's Electives Program:

- Cannot guarantee in advance a certain site for the student's elective;
- Is not informed in advance by the departments about who will be supervising the Program students;
- Does not have detailed syllabus descriptions for electives.

Please note that this Program can accept a student for up to 24 weeks of electives in total during their M.D. studies.

More details are in the Application Process.

Applicants

- Application Process
- Conditions and Fees
- Departments and Clinical Sites

Accepted Students

- Confirmation and Status
- Housing and Facilities
- Insurance and Immunizations
- Elective Certificate

TEL AVIV UNIVERSITY
Pursuing the Unknown
Application Process

General Terms
Applicants must follow all guidelines for registration and enrollment. Failure to comply may result in a delay in admittance into the program. Unless officially approved in writing by the program, the application does not constitute acceptance.

Israeli residents:
- Israeli residents’ Elective Application will be handled if to the Hard Copy will be attached evidence of valid insurances with Bituah-Leumi & Kupat-Holim.
- And during an elective period must carry evidence of Bituah-Leumi”, “Kupat-Holim” membership & a Personal accident insurance.

How to File an Elective Application
It is possible to do an elective only one time in each subject, for a minimum of 3 weeks and not exceeding 8 weeks; and a gap of 8 weeks must exist between the end of one elective and the start another one.

The Program can accept a student for up to 24 weeks of electives in total during their M.D. studies.

Each elective rotation period must be filled out on a separate application form. Also note that you will need to create a new log-in and password for each form. Do not list the same choices on separate applications. Overlapping elective periods are not permitted.

Applicants are advised to list more than one department on their application form. We cannot guarantee that every applicant will receive their 1st, 2nd or 3rd choice.

Regardless of promises made to applicants by a department or hospital affiliated with TAU, neither local nor overseas students can choose a specific teaching facility for rotations. Therefore, the Elective Application Form does not include a section for hospital choice.

The original (sent via mail/courier) “Elective Application” + “Payment Form, will be processed at our office according to the following parameters:
- Submission: The Elective Application is submitted to our administrative panel, no more than 6 months before the start of the elective.
- ID application number: You will receive the ID number, to be printed out for signatures.
- Form Signed and Stamped: Application must be signed by the Applicant, his/her school’s senior staff member, and stamped with the school seal.
- Payment Form for the elective handling fee. The Form must be attached to each Elective Application indicating the respective ID application number.

Timeframe of Acceptance
If you require acceptance into your placement 40 days or more before an elective period, you will need to submit the original Application + the Handling Fee Form no less than 4 months before an elective period begins. We do our best to provide an acceptance elective to students as soon as possible.

Elective / Student’s Exchange, cannot begin / end on:
- Friday, Saturday or during the following National Holidays, when the routine work in the departments is filled by minimal staff, the Hospitals, Clinics, University etc. administrative offices are closed.
- Summer, mainly during August when it is a worldwide vacation time, there are less appointed Medical Procedures also here.
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<th>Holidays</th>
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<td>Yom Kippur + Sukkoth</td>
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<td>Purim</td>
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Conditions and Fees

Conditions
Participants must follow all guidelines for registration, confirmation, and compliance with the insurance and immunization requirements while participating in the program.

All program and hospital/clinic regulations must be followed at all times. Participants may not extend their approved elective period without written authorization from our office.

How to pay fees
Elective Handling Fees are paid as one payment for the total number of weeks of the elective(s) and are charged upon acceptance into the TAU Electives Program.

A separate Payment Handling Fee Form should be added to each Elective Application with the elective ID number. The Payment Form must be signed by the applicant only. An E-receipt will be sent to your Email. You will not receive a paper receipt.

Elective Handling Fees: €80 (Eighty Euros) per each week

Discounted Handling fees:
Applicants with immediate family members on the TAU staff (parents or spouses only) receive a 50% discount off their Elective Handling Fees. They must provide written documentation from TAU authorities and attach it to the Payment Form for the elective handling fees.

If the applicant's home university has a bilateral students' exchange agreement with TAU, they are eligible for a 50% discount off the fees for a maximum of 4 weeks. They must provide written documentation from their home university attached to the Payment Form. A student can only use a bilateral reduction privilege once.

If you are eligible for a discount but paid full price, you will not receive a refund.

Credit Cards
The only Credit Cards we accept, are International Visa, MasterCard and Diners-Club. American-Express can be credited only in: Israeli ILS or USA $.

Refunds
Our refund policy for each respective payment is under the following conditions:

1. Full refunds:
   - Elective Handling fees: Only in the event that the applicant is not accepted to an elective.
   - Housing payments: Only in the event that Housing is not available.

2. Partial refunds:
We require written notification of cancellation no less than 21 days before the beginning of each confirmed elective or housing option in question. Cancellations received within only 20 days of the start date of the elective or housing, are not eligible for any refund.

- € 240 of the Handling Fee for each confirmed applied elective rotation is non-refundable.
- € 500 of each confirmed applied housing period is non-refundable.

**Please Note** that refunds of the Elective handling fee can only be processed on the same credit card used in the original payment.

Therefore, if any details of the credit card were changed after the original debit for the Program, it will be impossible for us to complete a refund.

All of the above guidelines are non-negotiable.
Regardless of promises made to applicants by a department or hospital affiliated with TAU, neither local nor overseas students can choose a specific teaching facility for rotations.

Departments for Electives

- Anesthesiology
- Critical Care
- Dermatology
- Diagnostic Imaging
- Emergency Medicine (Hebrew speakers)
- Endocrinology
- Family Medicine
- Hematology

Pediatrics Division Departments

- Pediatrics - General
- Pediatrics - Endocrinology
- Pediatrics - Oncology
- Pediatrics - Surgery
- Psychiatry
- Radiology
- Rehabilitation Medicine

Surgery – General Division Departments

- Surgery - General
- Surgery - Neurosurgery
- Surgery - Plastic
- Surgery - Thoracic
- Surgery - Cardiovascular
- Surgery - Orthopedics
- Surgery - Urology
- Surgery - Trauma
- Urology

Clinical Sites

The Faculty includes approximately 1500 teachers recognized internationally for their work in the field of medicine. TAU-affiliated hospitals are owned and funded by the Ministry of Health, the General Sick Fund or local municipalities.

Affiliated department physicians have extensive experience in teaching both Israeli and American medical students. These hospitals serve diverse populations.

TAU is affiliated with the following medical facility sites:

- Abarbanel Mental Health Center
- Assaf Harofeh Medical Center
- Beer Ya'akov Mental Health Center
- Beil Rivka - Rehabilitation Center
- Chaim Sheba Medical Center, including the SMC Center for Advanced Medical Technology
- Family Medicine - Primary Care Clinics
- Goha Mental Health Center
- Lev Hasharon Mental Health Center
- Löwenstein Hospital - Rehabilitation Center
- Meir Medical Center
- Ness Ziona Psychiatric Hospital
- Rabin Medical Center, including the Bellinson Hospital, Hasharon Hospital, Helen Schneider Women's Hospital, and the Davidoff Center
- Ramat Chen Mental Health Center
- Rot - Rehabilitation Center
- Schneider Children's Medical Center of Israel
- Shalvata Mental Health Center
- Shmuel HaCofe Geriatric Center
- Tel Aviv Sourasky Medical Center, including the Ichilov General Hospital, Ls Maternity Hospital, the Dana-Dwek Children's Hospital, and the Rehabilitation Center
- The Edith Wolfson Medical Center
- The Edmond and Lily Safra Children's Hospital
Confirmation and Status

Acceptance Information
Please note that submission of an original application to our office does not guarantee acceptance to the TAU Electives Program.

Accepted students will receive an emailed letter that confirms their acceptance into the program. After receipt of this letter, accepted students must complete and sign the Confirmation of Enrollment Form and return it by email to elective@post.tau.ac.il or by post to:

Electives Program
Sackler Faculty of Medicine
Tel Aviv University
6997801 Tel Aviv, Israel

Changes to disciplines or the dates of the elective / housing are subject to the program's availability and require the submission of a written notification, no less than 60 days before the original start date of the respective elective / housing.

Participants' Status
Participants in the TAU Electives Program receive the status of a non-matriculated Tel Aviv University student, with all accompanying rights, duties and responsibilities. At an end of each elective period, the participants are entitled to receive a letter that certifies participation as detailed here.

Attendance conditions during electives
- Always carry a photocopy of your passport / ID.
- Regular attendance in the department of an elective is required during the whole period on morning shifts for 6-8 hours, excluding Fridays and Saturdays and some holidays.
- Occasional days off are provided for official holidays or group outings if participating in the Social Program.
- Unjustified absences are not recognized by the clinic or by the Tel Aviv University authorities as part of the elective.
- Participants must notify the secretariats of both their department and the Electives Program regarding potential absences.

Each certificate of elective completion is provided in accordance to actual attendance only, and it will not include time spent outside Israel.

Specific regulations for the Program and all related facilities including hospitals, clinics, university campus, housing, campuses must be followed at all times. Any inappropriate behavior on the part of the participant may result in the removal of the student from the Electives Program, and dorms / facilities without refund of handling or housing fees.

Medical Students' Organization Tel Aviv University
The Medical Students' Organization is the official body representing medical students who study at the Sackler Faculty of Medicine. It is a full member of both the Federation of Israeli Medical Students (FIMS) and the International Federation of Medical Students Associations (IFMSA). Its activities are many and varied: it formulates academic curricula, organizes social events and service to the community, and provides assistance in student affairs.

The Organization participates in the Electives Program as part of its efforts to expand international exchange among students. It coordinates some of the administrative arrangements of the Program, including dorm assignments, social events and exploratory trips of Israel (often held during July and August).
Housing and Facilities

Student and Hospital Dorms
Check the appropriate box on your Elective Application Form.

The dorms are:

- Subject to availability: TAU full-time students and the overseas IFMSA exchange students have priority.
- Provided by the calendar months: For a minimum of 4 weeks.
- Basic accommodations in double occupancy rooms: The dorms include a kitchen that is shared with other residents. Bed linens are provided, but applicants need to bring their own toiletries and towels.
- Housing rates are: €125 per week. These rates are subject to change.

Please send an email reminder for your housing request 40 days in advance of the elective period, regarding possible vacancies. You will be informed via email regarding vacancies and the payment procedure.

Transportation to the elective site may be needed.

We cannot assist with securing housing off-campus or off-site. Students who wish to arrange alternative housing can consult the International Youth Hostels Association.

Facilities
Affordable meals are available at the hospital cafeterias. Please ask your hospital’s coordinator upon arrival. Computers are available in the TAU libraries and in the Sackler Faculty buildings. Free WiFi is available on the TAU campus and in most hospitals & housing campuses. Many public places such as cafes also offer free WiFi.

The Gitter-Smoliar Library of Life Sciences and Medicine is located on the TAU campus, and visiting students can also access other TAU libraries. They can get a library card from the Program’s office upon request. Photocopying machines are available in all campus libraries.

Equipment supplied to participants at our clinics:

- white coats
- scrubs
- gloves
- goggles
- lab coats
- masks
- post exposure prophylaxis (PEP).

Please note: Participants are required to bring their own stethoscope.
Insurance and Immunizations

General Information
The Tel Aviv University Electives Program, the Medical Students' Organization of TAU, and all affiliated departments, clinical sites, social programs, dormitories, as well as any other related persons or places are not responsible in any way for the health and safety of the Elective Program participants. This program neither provides nor offers medical care or insurance coverage of any kind to its participants.

Applicants, who fail to provide the following documentation of insurance and immunization according to the Electives Program authorities during their attendance in this program, risk having their elective placement and housing automatically canceled without compensation or refund of any fees.

Insurance Requirements
**Overseas residents** must be in possession of Personal Health & Accident Insurance, including hospitalization coverage valid in Israel, to cover their entire elective / housing period.

**Israeli residents must add** to the Application Hard Copy, verifications of valid insurances with Bituah-Leumi & Kupat-Holim, and be in possession of a Personal Accident Insurance during their elective as well.

Malpractice insurance is not obligatory, but recommended.

Immunization Requirements
We are advised by our Ministry of Health that during your elective, you must have a recent original signed & stamped vaccinations verification from your School (in English only, like the following example)

It is also recommended to bring your record/booklet of vaccinations.

Vaccinations verification (To be filled in BLOCK LETTERS)

TO WHOM IT MAY CONCERN

Student's Name: ____________________________

Date of Birth: ____________________________

Medical School: ____________________________

I hereby certify that the above named individual has been sufficiently immunized, covering the required immunizations for students in the health professions at our Medical School.

Authorized by Name: ____________________________

Title: ____________________________

Signature: ____________________________ School's Seal: ____________________________

Date: ____________________________

**Israeli residents:**

 중요사항: [링크]

https://www.health.gov.il/Subject/vaccines/Pages/health_students_vaccines.aspx
Elective Certificate

Certification of an Elective

The Electives Program does not give grades, only confirmation of participation and completion. We do not have an Elective certificate form. Forms from students' schools are filled out at the Program’s discretion, on an individual basis.

Hospital departments do not maintain records of procedures, evaluations or attendance periods of our Program participants. Therefore, the issuing and confirmation of a certificate for an elective must be done by the respective participant, no later than the end of the elective period.

"Please note that Surgery-Orthopedics cannot be approved for Surgery only. However, we can add a note to the verification document that it is a part of a Surgery-General division. The same follows for other sub-division departments."

Verification for the time period

The program can provide a verification letter for the time period of the elective signed by our Dean, upon participants’ request, only after:

- Submission to our office of an official signed & stamped document of actual attendance from the approved department of the elective. The elective period must not start or end on our weekend Friday-Saturday, our holidays, the date of a flight, or deviate for missing days that are done before or after actual attendance (such as being out of Israel).

If you leave Israel before getting a verification form, you can email us a scanned (not a cell phone photo) document of the approved department's certified attendance document, along with a verification of your last date in Israel, such as a stamp in your passport or your flight ticket.

The Dean’s Verification will be emailed to you and the original copy will be sent via mail to the address provided.

All the above guidelines are non-negotiable.